

**ELLIOT LAKE RETIREMENT LIVING
NORDEV GROUP**

December 13, 2023 at 3:00 P.M.

PRESENT:	LOUIS UCCI	Representative of the Community at Large - Chair
	GIL CONTANT	Representative of Community at Large - Vice Chair
	ALEX BERTHELOT, JR.	Representative of Community at Large
	FERN HOULE	Representative of Huron Lodge
	DR. ANDREW WANNAN	Representative of City of Elliot Lake
	NORMAN MANN	Representative of City of Elliot Lake
	MICHAEL HUKENZALIE	Representative of Community at Large
	PAT ORSER	Representative of Tenants
	GORDON HALL	Representative of Tenants
	ROB DEBORTOLI	Representative of Community at Large
VACANCY		Representative of Community at Large
REGRETS	GORDON McCARTHY	Representative of Tenants
OFFICERS:	RHONA GUERTIN	General Manager
	DOUGLAS KEARNS	Corporate Secretary
GUESTS	MARIELLE BROWN	Sales and Marketing Manager

ELLIOT LAKE RETIREMENT LIVING MEETING

1. CALL TO ORDER:

3:03 p.m. by Chair.

2. DECLARATION OF CONFLICTS OF INTEREST

There were none.

3. APPROVAL OF AGENDA

After review, it was resolved:

23-05-933 *"That the Agenda is approved."*

Moved by Mr. Contant
Seconded by Mr. Houle

Carried.

4. MINUTES OF MEETING OF SEPTEMBER 20, 2023

The Board reviewed the Minutes of the meeting and it was resolved:

23-05-934 *"That the Minutes of the meeting of September 20, 2023 be approved."*

Moved by Mr. Hukezalie
Seconded by Mr. de Bortoli

Carried.

5. GENERAL MANAGER'S REPORT

The General Manager reviewed her report which dealt with:

- i. Tour activity;
- ii. Tenant activity;
- iii. Financial results with forecasts to the end of the year;
- iv. Investment income;
- v. Progress on capital projects with review of funding;
- vi. Report on the Board Planning session, with summary that was reviewed with the Board;
- vii. Physician recruitment with emphasis in the FHT lease.

After full discussion it was resolved that:

23-05-935 *"That the General Manager's Report be accepted as presented."*

Moved by Mr. Hall
Seconded by Mr. Houle

Carried.

6. STONE RIDGE

Ms. Brown reviewed her report which included numbers to the end of the year. Planning for the restaurant for next year was discussed. After full discussion, it was resolved:

23-05-936 *"That the Report on Stone Ridge be accepted as presented."*

Moved by Mr. Hukezalie
Seconded by Mr. Mann

Carried.

7. REPORT OF THE CORPORATE SECRETARY

Mr. Kearns presented his written report with respect to an issue dealt with previously in camera and the minutes which follow reflect the confidential nature

of the issue and discussions.

The Board moved to empanel a special committee comprised of the Chair, Vice Chair, Mr. de Bortoli, Mr. Hukezalie and Mr. Mann. The Board approved:

1. The Committee mandate and budget as set out in Mr. Kearns's report;
2. The schedule for meetings and deliverables as set out in Mr. Kearns's report, with the first Committee meeting to be held in early January with a Committee report to the full Board at a special meeting to be called in April.

8. Governance

The Chair and Mr. de Bortoli brought forward the issue of education in Board governance and provided a proposal from Framework for Change (Ms. Kelly Bottone) for a collection of information and governance review. The Board was in favor of the proposal and it was resolved that:

23-05-937 *“That the consultant be engaged to provide education in Board Governance in accordance with her proposal of December 6, 2023.”*

Moved by Mr. de Bortoli
Seconded by Mr. Berthelot

Carried.

9. ADJOURNMENT

It was agreed that the Business Planning meeting would be set to February 6, 2024 at 3:00 p.m.

At the conclusion of the meeting, Mr. Berthelot announced that this would be his last meeting. Mr. Berthelot was acknowledged as being one of the founding members of the Corporation and his significant contributions over the years would be sorely missed. He was thanked by all for his service to ELRL and the community of Elliot Lake.

As there was to be an upcoming governance session which would address the issue of Board recruitment, it was unanimously decided that filling the two vacant positions be held in abeyance until thereafter.

The meeting was then adjourned at 4:45 p.m.



Louis Ucci, Chair

NORDEV GROUP

DECEMBER 13, 2023 AT 5:00 P.M.

PRESENT: LOUIS UCCI, Chair
GILBERT CONTANT, Vice Chair
FERN HOULE
GORD HALL
PAT ORSER
NORMAN MANN
MIKE HUKENZALIE
ALEX BERTHELOT, JR.
DR. ANDREW WANNAN
ROB DEBORTOLI

VACANCY ONE

REGRETS GORDON McCARTHY

OFFICERS: RHONA GUERTIN General Manager
DOUGLAS KEARNS Corporate Secretary

GUESTS: MARIELLE BROWN Hotel Manager

1. **CALL TO ORDER** by Chair.

2. **APPROVAL OF AGENDA**

After a brief discussion, it was resolved:

23-05-938 *"That the agenda be approved."*

Moved by Mr. Hall
Seconded by Ms. Orser

Carried.

3. **MINUTES OF MEETING OF SEPTEMBER 20, 2023**

The Board reviewed the Minutes of the meeting and it was resolved:

23-05-939 *"That the Minutes of the meeting of SEPTEMBER 20, 2023 be approved."*

Moved by Mr. Berthelot
Seconded by Mr. Hall

Carried.

4. **GENERAL MANAGER'S REPORT**

Ms. Brown reviewed her written report and addressed questions concerning occupancy rates and financial performance, with emphasis on upcoming renovation costs.

After full discussion, it was resolved:

23-05-940 *"That the General Manager's Report be accepted as presented."*

Moved by Mr. de Bortoli
Seconded by Dr. Wannan

Carried.

6. **ADJOURNMENT**

By unanimous consent, the meeting was adjourned with the next meeting to occur with the ELRL meeting on February 6, 2024 at 3:00 p.m.



Louis Ucci, Chair

