

**ELLIOT LAKE RETIREMENT LIVING  
NORDEV GROUP**

December 11, 2024 at 3:00 P.M.

<b>PRESENT:</b>	GIL CONTANT	Representative of Community at Large - Vice Chair
	FERN HOULE	Representative of Huron Lodge
	NORMAN MANN	Representative of City of Elliot Lake
	MICHAEL HUKENZALIE	Representative of Community at Large
	PAT ORSER	Representative of Tenants
	GORDON HALL	Representative of Tenants
	GORD McCARTHY	Representative of Tenants
<b>VACANCY</b>	TWO	Representatives of Community at Large
<b>REGRETS</b>	LOUIS UCCI	Representative of the Community at Large - Chair
	DR. ANDREW WANNAN	Representative of City of Elliot Lake
	ROB DEBORTOLI	Representative of Community at Large
<b>OFFICERS:</b>	RHONA GUERTIN	General Manager
	DOUGLAS KEARNS	Corporate Secretary
<b>GUESTS</b>	MARIELLE BROWN	Senior Manager of Sales and Marketing
	KAREN PENNER	Hampton Manager
	JASON KEANE	Property Manager

**ELLIOT LAKE RETIREMENT LIVING MEETING**

**1. CALL TO ORDER:**

3:03 p.m. by Chair.

**2. DECLARATION OF CONFLICTS OF INTEREST**

There were none.

**3. APPROVAL OF AGENDA**

After review, it was resolved:

24-04-969 *"That the Agenda is approved."*

Moved by Mr. Hall  
Seconded by Mr. Houle

Carried.

**4. MINUTES OF MEETING OF SEPTEMBER 18, 2024**

The Board reviewed the Minutes of the meeting and it was resolved:

24-04-970     *"That the Minutes of the meeting of September 18, 2024 be approved."*

Moved by Ms. Orser  
Seconded by Mr. Mann

Carried.

**5. GENERAL MANAGER'S REPORT**

The General Manager reviewed her report, highlighting the projected profit and the balance sheet.

Mr. Keane reviewed the procurement process and details of the capital projects completed this year and those scheduled for 2025.

After full discussion it was resolved that:

24-04-971     *"That the General Manager's Report be accepted as presented."*

Moved by Mr. Hall  
Seconded by Mr. McCarthy

Carried.

**6. STONE RIDGE**

Ms. Brown reviewed her report which included numbers to the end of the year. As the management contract with the City for the golf course expires at the end of 2025, the Board was canvassed on its interest to renew, the result of which was positive. After full discussion, it was resolved:

24-04-972     *"That the Report on Stone Ridge be accepted as presented."*

Moved by Mr. Mann  
Seconded by Ms. Orser

Carried.

**7. REPORT FROM THE RECRUITMENT COMMITTEE**

The Vice-Chair orally reviewed with the Board the progress made by the RC and its plans to meet with the recruitment agency chosen early in 2025.

**8. General**

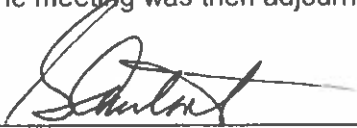
It was requested that the topic of the governance proposal be put on the agenda for the next meeting.

The Board reviewed its bylaws with respect to the filling of the two vacant Community at Large positions, and directed that the necessary steps be taken to advertise for candidates, with the hope that they might be chosen in time for the business planning meeting.

9. **ADJOURNMENT**

It was agreed that the Business Planning meeting would be set to February 5, 2025 at 2:00 p.m.

The meeting was then adjourned

A handwritten signature in black ink, appearing to read 'Gilbert Contant', written over a horizontal line.

Gilbert Contant, Vice-Chair

## NORDEV GROUP

DECEMBER 11, 2024 AT 4:45 P.M.

**PRESENT:** GILBERT CONTANT, Vice Chair  
FERN HOULE  
GORD HALL  
PAT ORSER  
NORMAN MANN  
MIKE HUKEZALIE  
GORDON McCARTHY

**VACANCY** TWO

**REGRETS** LOUIS UCCI, Chair  
DR. ANDREW WANNAN  
ROB DEBORTOLI

**OFFICERS:** RHONA GUERTIN General Manager  
DOUGLAS KEARNS Corporate Secretary

**GUESTS** MARIELLE BROWN Senior Manager of Sales and Marketing  
KAREN PENNER Hampton Manager  
JASON KEANE Property Manager

1. **CALL TO ORDER** by Chair.

2. **APPROVAL OF AGENDA**

After a brief discussion, it was resolved:

24-04-973 *"That the agenda be approved."*

Moved by Mr. Houle  
Seconded by Mr. Hall

Carried.

3. **MINUTES OF MEETING OF SEPTEMBER 18, 2024**

The Board reviewed the Minutes of the meeting and it was resolved:

24-04-974 *"That the Minutes of the meeting of September 18, 2024 be approved."*

Moved by Ms. Orser  
Seconded by Mr. McCarthy

Carried.

4. **GENERAL MANAGER'S REPORT**

Ms. Brown reviewed her written report and addressed questions concerning occupancy rates and financial performance, with emphasis on upcoming renovation costs and the decertification of the union.

Ms. Penner provided additional details and answered questions from Board Members.

Mr. Hukezalie asked that the item Hotel Room Expenses be broken down into its major components.

After full discussion, it was resolved:

24-04-975 *"That the General Manager's Report be accepted as presented."*

Moved by Mr. Houle

Seconded by Mr. Hukezalie

Carried.

5. **ADJOURNMENT AT 5:12 p.m.**

By unanimous consent, the meeting was adjourned with the next meeting to occur with the ELRL business planning meeting in February.

  
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Gilbert Contant, Vice-Chair