

**ELLIOT LAKE RETIREMENT LIVING
NORDEV GROUP**

VIRTUAL MEETING December 16, 2020 at 3:00 p.m.

PRESENT:	GILBERT CONTANT	Representative of the Community at Large - Chair
	LOUIS UCCI	Representative of Community at Large - Vice Chair
	NORMAN MANN	Representative of City of Elliot Lake
	GEORGE FARKOUH	Representative of Community at Large
	ROB DEBORTOLI	Representative of Community at Large
	MICHAEL HUKENZALIE	Representative of Community at Large
	PAT ORSER	Representative of Tenants
	DAN MARCHISELLA	Representative of the City of Elliot Lake
	FERN HOULE	Representative of Huron Lodge
REGRETS:	JANET WHISSELL	Representative of Tenants
	ALEX BERTHELOT, JR.	Representative of Community at Large
VACANCY		Representative of Tenants
OFFICERS:	RHONA GUERTIN	General Manager
GUESTS	MARIELLE BROWN	Sales and Marketing Manager

ELLIOT LAKE RETIREMENT LIVING MEETING

1. CALL TO ORDER:

3:11 p.m. by Chair.

2. DECLARATION OF CONFLICTS OF INTEREST

There were none.

3. APPROVAL OF AGENDA

The Chair added the item Board Vacancy as paragraph 7.1 and it was resolved:

20-04-810 *"That the Agenda be approved as amended."*

Moved by Mr. Houle
Seconded by Ms. Orser

Carried.

4. MINUTES OF MEETING OF SEPTEMBER 16, 2020

The Board reviewed the Minutes of the meeting and it was resolved:

20-04-811 *"That the Minutes of the meeting of September 16, 2020 be approved."*

Moved by Mr. Marchisella
Seconded by Mr. deBortoli

Carried.

5. GENERAL MANAGER'S REPORT

The General Manager then reviewed with the Board her written report and addressed questions. She reported on the present availability of units, the progress of capital spending and the financial forecast to the end of the year. The building condition assessments have not been completed and will be reviewed in detail at the annual meeting in January.

The General Manager then addressed the progress of the Spine Road project, providing a presentation on layouts, and a timeline for milestone events, particularly financing.

Finally, the General Manager updated the Board on repairs at 22 and 24 Mississauga.

After full discussion and questions, it was resolved:

20-04-812 *"That the General Manager's Report be accepted as presented."*

Moved by Mr. Farkouh
Seconded by Mr. Mann

Carried.

6. STONE RIDGE

Ms. Brown provided a report to the Board on the positive performance at the golf course for 2020. After review, questions and discussion, it was resolved:

20-04-813 *"That the report for Stone Ridge be accepted as presented."*

Moved by Mr. Houle
Seconded by Mr. Ucci

Carried.


7. CORRESPONDENCE - None.

7.1 BOARD VACANCY

The Chair advised the Board that an advertisement had been placed for a replacement for the position of tenant representative and that there had been two tenant applications. A Committee comprised of the Chair, Vice Chair and Mr. Mann was struck to conduct zoom interviews of the candidates, and to make a recommendation to the Board in advance of the Annual Meeting.

8. ADJOURNMENT AT 4.40 p.m.

By unanimous consent, the Elliot Lake Retirement Living meeting was then adjourned and the date of the Annual Meeting was set for January 27, 2021 at 3:00 p.m. to be conducted virtually.



Gilbert Contant, Chair

NORDEV GROUP

Online Virtual Meeting
DECEMBER 16, 2020

PRESENT: GILBERT CONTANT, Chair
LOUIS UCCI, Vice Chair
GEORGE FARKOUH
FERN HOULE
PAT ORSER
NORMAN MANN
ROB DEBORTOLI
MIKE HUKENZALIE
DAN MARCHISELLA

REGRETS: JANET WHISSELL
ALEX BERTHELOT, JR.

OFFICERS: RHONA GUERTIN General Manager

GUESTS MARIELLE BROWN Hotel Manager

1. **CALL TO ORDER** by Chair, at 4:42 p.m.

2. **APPROVAL OF AGENDA**

After a brief discussion, it was resolved:

20-04-814 *"That the Agenda be approved."*

Moved by Mr. Hukezalie
Seconded by Ms. Orser

Carried

3. **MINUTES OF MEETING OF SEPTEMBER 16, 2020**

The Board reviewed the Minutes of the meeting and it was resolved:

20-04-815 *"That the Minutes of the meeting of September 16, 2020 be approved."*

Moved by Mr. Farkouh
Seconded by Mr. deBortoli

Carried.

4. **GENERAL MANAGER'S REPORT**

The General Manager and Ms. Brown reviewed with the Board the written report and financials for the Hotel and Ms. Brown updated the Board on the effects of Covid on the performance at the Hampton, and the Board discussed the outlook for the future. Despite the closure and reduced room nights thereafter, the Hotel successfully completed a virtual inspection and was able to maintain above average client reviews. After full discussion, it was resolved:

20-04-816 *"That the General Manager's Report be accepted as presented."*

Moved by Mr. Marchisella
Seconded by Mr. Houle

Carried.

5. **FINANCIAL STATEMENTS TO NOVEMBER 30, 2020**

The Board then reviewed the Corporation's financial statements to November 30, 2020. After full discussion, it was resolved:

20-04-817 *"That the Financial Statements to November 30, 2020 be accepted as presented."*

Moved by Mr. Mann
Seconded by Ms Orser

Carried.

6. **ADJOURNMENT**

By unanimous consent, the meeting was adjourned at 5 :00 p.m with the next meeting set for January 27, 2021 at 3:00 to be held with the ELRL Annual Meeting.



Gilbert Contant, Chair