

**ELLIOT LAKE RETIREMENT LIVING  
NORDEV GROUP**

Hampton Inn - September 18, 2019 at 3:00 p.m.

<b>PRESENT:</b>	GILBERT CONTANT	Representative of the Community at Large - Chair
	LOUIS UCCI	Representative of Community at Large - Vice Chair
	ALEX BERTHELOT JR.	Representative of Community at Large
	FERN HOULE	Representative of Huron Lodge
	DAN MARCHISELLA	Representative of the City of Elliot Lake
	NORMAN MANN	Representative of the City of Elliot Lake
	KITTY BINKLE	Representative of Tenants
	PAT ORSER	Representative of Tenants
	JANET WHISSELL	Representative of Tenants
	GEORGE FARKOUH	Representative of St. Joseph's Hospital
	BLAIR BOILARD	Representative of Community at Large

**REGRETS:** None

**VACANCY:** Representative of Chamber of Commerce

**OFFICERS:** RHONA GUERTIN General Manager

**GUESTS:** MARIELLE BROWN Sales and Marketing Manager

**ELLIOT LAKE RETIREMENT LIVING MEETING**

**1. CALL TO ORDER:**

3:00 p.m. by Chair.

**2. DECLARATION OF CONFLICTS OF INTEREST**

There were none.

**3. APPROVAL OF AGENDA**

By unanimous consent, the agenda was approved.

#### 4. MINUTES OF MEETING OF MAY 22, 2019

The Board reviewed the Minutes of the meeting and it was resolved:

19-03-731 *"That the Minutes of the meeting of May 22, 2019 be approved."*

Moved by Mr. Mann  
Seconded by Ms. Orser

Carried.

#### 5. GENERAL MANAGER'S REPORT

The General Manager reviewed her written report and the customer satisfaction survey results and then updated the Board on activity on the Spine Road development project. During the course of the discussion, the following motions were passed:

19-03-732 *"That the General Manager proceed with further discussion with possible partners for the development of the Spine Road project"*

Moved by Mr. Mann  
Seconded by Mr. Marchisella

Carried.

19-03-733 *"That the rent increase for 2020 be the maximum allowed under the Residential Tenancies Act, being 2.2%."*

Moved by Mr. Berthelot  
Seconded by Mr. Boilard

Carried.

19-03-734 *"That the General Manager is authorized to commit \$450,000 towards the elevator rehabilitation in 2019, to be shown as a prepaid expense."*

Unanimous consent.

19-03-735 *"That the General Manager's report be accepted as presented".*

Moved by Mr. Berthelot  
Seconded by Mr. Houle

Carried.

**6. FINANCIAL STATEMENTS TO AUGUST 31, 2019**

The Board then reviewed the Corporation's Financial Statements to August 31, 2019. After full discussion it was resolved:

19-03-736 *"That the Financial Statements to August 31, 2019 be accepted as presented."*

Moved by Mr. Binkle  
Seconded by Mr. Marchisella

Carried.

**7. STONE RIDGE**

Ms. Brown and the General Manager provided a report to the Board on developments at the golf course. After full discussion, it was resolved:

19-03-737 *"That the Stone Ridge operation be authorized to dispose of 10 golf carts and include the capital cost of a tractor and rough mower in the 2020 budget, and otherwise to accept the report as presented."*

Moved by Mr. Farkouh  
Seconded by Ms. Binkle

Carried.

**8. CORPORATE SECRETARY'S REPORT**

Mr. Kearns reviewed the draft policy on how the General Manager should handle correspondence address to the Board. After a full discussion, it was resolved:

- 19-03-738
1. That an agenda item be added to each ELRL meeting entitled "Correspondence Addressed to Board;
  2. That the General Manager provide to the Chair all correspondence addressed to the Board for determination if the letters are non operational. That correspondence which the Chair considers to be non-operational, shall be included in this section and the General Manager shall address these at the meeting.

Moved by Ms. Whissel  
Seconded by Mr. Marchisella  
Opposed by Mr. Farkouh

Carried.

Two additional issues were raised during this portion of the meeting. Mr. Berthelot asked for clarification of his "community at large" status now that he no longer resides in Elliot Lake, and Mr. Marchisella asked for clarification of the Board's obligations under the Accessibility for Ontarians with Disabilities Act (AODA). Mr. Kearns will provide a report on these issues for the next meeting, along with updating the responses from St. Joseph's Hospital, Huron Lodge and the Elliot Lake Chamber of Commerce with respect to our correspondence to them asking them to retire their positions to be replaced by community at large directors.

**9. ADJOURNMENT AT 6:16 p.m.**

By unanimous consent, the Elliot Lake Retirement Living meeting was then adjourned and the date of the next meeting was set for December 18, 2019 at 3:00 p.m. at the Hampton Inn, with the meeting to be followed by a dinner.



---

Gilbert Contant, Chair

**NORDEV GROUP**

HAMPTON INN  
SEPTEMBER 18, 2019

**PRESENT:** GILBERT CONTANT, Chair  
LOUIS UCCI, Vice Chair  
GEORGE FARKOUH  
BLAIR BOILARD  
ALEX BERTHELOT JR.  
FERN HOULE  
KITTY BINKLE  
PAT ORSER  
JANET WHISSELL  
NORMAN MANN  
DAN MARCHISELLA

**OFFICERS:** RHONA GUERTIN            General Manager

**GUESTS**    MARIELLE BROWN            Hotel Manager

1.    **CALL TO ORDER** by Chair, at 6:16 p.m.

2.    **APPROVAL OF AGENDA**

After a brief discussion, it was resolved:

19-03-739    *"That the agenda be approved."*

Moved by Mr. Mann  
Seconded by Mr. Boilard

Carried.

3.    **MINUTES OF MEETING OF MAY 22, 2019**

The Board reviewed the Minutes of the meeting and it was resolved:

19-03-740    *"That the Minutes of the meeting of May 22, 2019 be approved."*

Moved by Mr. Ucci  
Seconded by Ms. Binkle

Carried.

**4. GENERAL MANAGER'S REPORT**

The General Manager and Ms. Brown reviewed with the Board the written report and addressed questions. After full discussion, it was resolved:

19-03-741 *"That the General Manager's Report be accepted as presented."*

Moved by Mr. Marchisella  
Seconded by Ms. Binkle

Carried.

**5. FINANCIAL STATEMENTS TO AUGUST 31, 2019**

The Board then reviewed the Corporation's Financial Statements to August 31, 2019. After full discussion, it was resolved:

19-03-742 *"That the Financial Statements to August 31, 2019 be accepted as presented."*

Moved by Mr. Marchisella  
Seconded by Ms. Orser

Carried.

**6. ADJOURNMENT**

By unanimous consent, the meeting was adjourned.

  
\_\_\_\_\_  
Gilbert Contant, Chair