

**ELLIOT LAKE RETIREMENT LIVING
NORDEV GROUP**

Hampton Inn - September 19, 2018 at 3:00 p.m.

PRESENT:	GILBERT CONTANT	Representative of the Community at Large - Chair
	LOUIS UCCI	Representative of Community at Large - Vice Chair
	ALEX BERTHELOT, JR.	Representative of Community at Large
	FERN HOULE	Representative of Huron Lodge
	PETER GREEN	Representative of Chamber of Commerce
	DAN MARCHISELLA	Representative of the City of Elliot Lake
	NORMAN MANN	Representative of City of Elliot Lake
	KITTY BINKLE	Representative of Tenants
	PAT ORSER	Representative of Tenants
	JANET WHISSELL	Representative of Tenants
	BLAIR BOILARD	Representative of Community at Large
REGRETS:	GEORGE FARKOUH	Representative of St. Joseph's Hospital
OFFICERS:	RHONA GUERTIN	General Manager
GUESTS	MARIELLE BROWN	Sales and Marketing Manager

ELLIOT LAKE RETIREMENT LIVING MEETING

1. CALL TO ORDER/CONFLICTS OF INTEREST

3:00 p.m. by Chair. No conflicts of interest were identified.

2. APPROVAL OF AGENDA

After a brief discussion, it was resolved:

18-03-690 *"That the agenda be approved as amended."*

Moved by Mr. Marchisella
Seconded by Mr. Houle

Carried.

3. MINUTES OF MEETING OF MAY 17, 2018

The Board reviewed the Minutes of the meeting and it was resolved:

18-03-691 *“That the Minutes of the meeting of May 17, 2018 be approved.”*

Moved by Mr. Mann
Seconded by Ms. Whissell

Carried.

4. GENERAL MANAGER’S REPORT

The General Manager then reviewed with the Board her written report and addressed questions. In the course of the discussion, the following resolutions were made. With respect to the capital budget, it was resolved:

18-03-692 *“That the annual budget be amended to include an increase of \$250,000.00 in capital spending.”*

Moved by Mr. Mann
Seconded by Ms. Ucci

Carried.

The topic of the increase in rent for 2019 was then discussed, and it was resolved that

18-03-693 *“That the Corporate increase its rents in 2019 by 1.8 percent, in line with the provincial guideline.”*

Moved by Mr. Houle
Seconded by Ms. Orser

Carried.

There was then a discussion of the Corporation’s agreement with the City with respect to the Spine Road property. After full discussion, it was resolved:

18-03-694 *“That the General Manager attempt to negotiate with the City a two-year extension to the February 1, 2019 deadline in the agreement, with an approach by her to be made after the election to the new Council.”*

Moved by Mr. Ucci
Seconded by Ms. Whissell

Carried.

There was further discussion on the issue of the Corporation's capacity to deal with demand. It was resolved:

18-03-695 *"That up to \$100,000.00 be budgeted to December 31, 2019 to investigate and research the options for capacity building."*

Moved by Mr. Marchisella
Seconded by Mr. Ucci

Carried.

With respect to all other aspects of the General Manager's report, it was resolved:

18-03-696 *"That the General Manager's report be accepted as presented and that the financial statements to August 31, 2018 also be accepted as presented."*

Moved by Mr. Green
Seconded by Mr. Mann

Carried.

5. **STONE RIDGE**

After a short break, Ms. Brown outlined for the Board the developments at the golf course and upcoming plans for next year. After full discussion, it was resolved:

18-03-697 *"That the report for Stone Ridge be accepted as presented."*

Moved by Mr. Berthelot
Seconded by Mr. Green

Carried.

6. **ROLE OF TENANT REPRESENTATIVES AND OTHER DIRECTORS**

At the direction of the Chair, the Board addressed the issue of advocacy by Board members on behalf of others. Ms. Guertin described the process for tenants to bring issues to the attention of the corporation and Mr. Kearns gave an oral report on the limited role directors have, given the philosophy of the corporation is to allow the General Manager to handle the running of the business subject only to the budget and direction from the Board.

7. ADJOURNMENT AT 5:20 p.m.

After a discussion of the possibility of a year end newsletter to update the community on activities at Elliot Lake Retirement Living, and the community projects and events that the corporation supports, by unanimous consent, the Elliot Lake Retirement Living meeting was then adjourned.



Gilbert Contant, Chair

NORDEV GROUP

HAMPTON INN
SEPTEMBER 19, 2018

PRESENT: GILBERT CONTANT, Chair
LOUIS UCCI, Vice Chair
NORMAN MANN
DAN MARCHISELLA
ALEX BERTHELOT JR.
FERN HOULE
PETER GREEN
KITTY BINKLE
PAT ORSER
JANET WHISSELL
BLAIR BOILARD

REGRETS: GEORGE FARKOUH

OFFICERS: RHONA GUERTIN General Manager

GUESTS MARIELLE BROWN Hotel Manager

1. **CALL TO ORDER** by Chair, at 5:20 p.m.

2. **APPROVAL OF AGENDA**

After a brief discussion, it was resolved:

18-03-698 *"That the agenda be approved."*

Moved by Mr. Houle
Seconded by Mr. Green

Carried.

3. **MINUTES OF MEETING OF MAY 17, 2018**

The Board reviewed the Minutes of the meeting and it was resolved:

18-03-699 *"That the Minutes of the meeting of May 17, 2018 be approved."*

Moved by Mr. Houle
Seconded by Mr. Green

Carried.

4. GENERAL MANAGER'S REPORT

The General Manager and Ms. Brown reviewed with the Board the written report and addressed questions. After full discussion, it was resolved:

18-03-700 *"That the General Manager's Report be accepted as presented."*

Moved by Mr. Berthelot
Seconded by Mr. Green

Carried.

5. FINANCIAL STATEMENTS TO AUGUST 30, 2018

The Board then reviewed the corporation's financial statements to August 30, 2018. After full discussion, it was resolved:

18-03-701 *"That the Financial Statements to August 30, 2018 be accepted as presented."*

Moved by Mr. Marchisella
Seconded by Mr. Boilard

Carried.

6. ADJOURNMENT

On a motion by Ms. Whissell, seconded by Mr. Mann, the meeting was adjourned at 5:38, with the next meeting set for December 19, 2018 with details to follow.



Gilbert Contant, Chair