

**ELLIOT LAKE RETIREMENT LIVING  
NORDEV GROUP**

Annual Meeting  
Hampton Inn - February 13, 2018 - 3:00 P.M.

<b>PRESENT:</b>	GILBERT CONTANT	Representative of the Community at Large - Chair
	LOUIE UCCI	Representative of Community at Large - Vice Chair
	FERN HOULE	Representative of Huron Lodge
	PETER GREEN	Representative of Chamber of Commerce
	NORMAN MANN	Representative of City of Elliot Lake
	KITTY BINKLE	Representative of Tenants
	PAT ORSER	Representative of Tenants
	JANET WHISSELL	Representative of Tenants
<b>REGRETS:</b>	ALEX BERTHELOT, JR.	Representative of Community at Large
	GEORGE FARKOUH	Representative of St. Joseph's Hospital
	BLAIR BOILARD	Representative of Community at Large
	CANDACE MARTIN	Representative of the City of Elliot Lake
<b>OFFICERS:</b>	RHONA GUERTIN	General Manager
	DOUGLAS KEARNS	Corporate Secretary
<b>GUESTS</b>	ANDY KADOS	Multi-Residence Manager
	MARIELLE BROWN	Marketing/Stone Ridge Manager

**ELLIOT LAKE RETIREMENT LIVING MEETING**

- 1. CALL TO ORDER:** 3:00 p.m. by Chair.
- 2. CONFIRMATION OF DIRECTORS**

Mr. Kearns confirmed that although Ms. Martin is no longer a member of the City of Elliot Lake Council, the Corporation has received no notice of a new appointment, and accordingly, she remains the representative of the City.

Mr. Contant welcomed the two new tenant directors. It was confirmed that the following resolution was passed by an online vote:

- 18-01-668 "1: That the Board's approval of the two tenant directors be obtained by email, with the decision based upon responses received prior to 4:00 p.m. on Tuesday, January 23, 2018, provided at least six responses are received (quorum);

- “2. That the Board accepts the recommendations of the Executive Committee and appoints Ms. Janet Whissell and Ms. Pat Orser to the two vacant tenant positions, and that, upon signing the corporation’s confidentiality agreement, they be provided the Board material for the next meeting.

Moved by Mr. Contant  
Seconded by Mr. Ucci

Carried by Online Poll on January 23, 2018

**3. APPROVAL OF AGENDA**

After a brief discussion, it was resolved:

18-01-669 *“That the agenda be approved.”*

Moved by Ms. Binkle  
Seconded by Ms. Whissell

Carried

**4. CONFIRMATION OF CHAIR, VICE-CHAIR**

As Mr. Contant and Mr. Ucci were entering into the second year of their two-year terms, there were no elections held.

**5. APPOINTMENT OF OFFICERS**

Elliot Lake Retirement Living has two positions defined as Officers under the by-laws, that of General Manager and that of Corporate Secretary. It was resolved:

18-01-670 *“That Rhona Guertin be appointed General Manager, and Douglas Kearns be appointed Secretary to the Board for 2018.”*

Moved by Mr. Mann  
Seconded by Mr. Houle

Carried

**6. MINUTES OF MEETING OF DECEMBER 13, 2017**

The Board reviewed the Minutes of the meeting and it was resolved:

18-01-671 *“That the Minutes of the meeting of December 13, 2017 be approved as amended.”*

Moved by Mr. Houle  
Seconded by Mr. Mann

Carried.

**7. 2017 ELRL AND STONE RIDGE BUSINESS PLAN**

Ms. Guertin commenced with a general discussion of the Business Plan for 2018 and a review of the performance of the Corporations in 2017. After a general discussion, the following staff members gave presentations on the following topics:

<b>Presenter</b>	<b>Topic</b>
Ms. Guertin	Objectives of 2017 and 2018
Ms. Brown	Marketing and Revenue
Ms. Guertin	Finance, Capital, Business Development, Unit Preparation and Housing Programs, Human Relations
Mr. Kados	Multi Residential Properties
Ms. Brown	Stone Ridge

After a full discussion of all topics, it was resolved:

18-01-672 *“That the Business Plan for the Corporation, inclusive of Stone Ridge for 2018 be accepted as presented.”*

Moved by Mr. Houle  
Seconded by Mr. Green

Carried.

**8. EXECUTIVE COMMITTEE**

The Board addressed the empanelling of the Executive Committee. After discussion, it was unanimously approved that the Executive Committee would consist of Mr. Contant, Mr. Ucci, Mr. Farkouh and Mr. Berthelot.

**9. BOARD MEETING SCHEDULE**

The Board determined to meet a minimum of four times a year, with the next meeting to be May 23, 2018, tentatively at 3:00 p.m.

**10. APPOINTMENT OF DIRECTORS FOR NORDEV**

The Board then unanimously agreed that all Directors of ELRL would be Directors of 1425164 Ontario Limited (NorDev).

**11. ADJOURNMENT AT 6:00 P.M.**

By unanimous consent, the Elliot Lake Retirement Living meeting was then adjourned.



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Gilbert Contant, Chair

**NORDEV GROUP**

ANNUAL MEETING  
HAMPTON INN  
TUESDAY FEBRUARY 13, 2018

**PRESENT:** GILBERT CONTANT, Chair  
LOUIE UCCI, Vice Chair  
FERN HOULE  
PETER GREEN  
KITTY BINKLE  
PAT ORSER  
JANET WHISSELL

**REGRETS:** ALEX BERTHELOT, Jr.  
GEORGE FARKOUH  
NORMAN MANN  
BLAIR BOILARD  
CANDACE MARTIN

**OFFICERS:** RHONA GUERTIN           General Manager  
                  DOUGLAS KEARNS       Corporate Secretary

**GUESTS**     MARIELLE BROWN       Hotel Manager

1.     **CALL TO ORDER** by Chair, at 6:00 p.m.
2.     **APPROVAL OF AGENDA:**       Unanimous consent.
3.     **CHAIR AND VICE CHAIR**

By unanimous consent it was agreed that Mr. Contant shall be the Chair of NorDev and Mr. Ucci shall be the Vice Chair of NorDev.

**4. APPOINTMENT OF OFFICERS**

It was resolved:

18-01-673     *"That Rhona Guertin be appointed General Manager, and Douglas Kearns be appointed Secretary to the Board for 2018."*

Moved by Ms. Whissell  
Seconded by Ms. Orser

Carried

**5. APPROVAL OF MINUTES OF DECEMBER 13, 2017**

It was resolved:

18-01-674 *"That the Minutes of the meeting held December 13, 2017 be accepted"*

Moved by Ms. Binkle  
Seconded by Mr. Green

Carried

**6. 2018 NORDEV BUSINESS PLAN**

Ms. Guertin and Ms. Brown reviewed with the Board the performance of NorDev and the 2018 business plan and after discussion it was resolved:

18-01-675 *"That the Business Plan for 2018 be accepted as presented."*

Moved by Ms. Orser  
Seconded by Mr. Green

Carried

**7. NORDEV MEETINGS**

By unanimous consent, meetings of NorDev are to follow the meetings of Elliot Lake Retirement Living, with the next meeting set for May 23, 2018, tentatively at 3:00 p.m.

**8. ADJOURNMENT**

By unanimous consent, the meeting was adjourned at 6:15 p.m.

  
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Gilbert Contant, Chair