

**ELLIOT LAKE RETIREMENT LIVING
NORDEV GROUP**

Hampton Inn
Wednesday, December 13, 2017 at 3:00 p.m.

PRESENT:	GILBERT CONTANT	Chair, Representative of Community at Large
	LOUIE UCCI	Vice Chair, Representative of Community at Large
	KITTY BINKLE	Representative of Tenants
	GEORGE FARKOUH	Representative of St. Joseph's Hospital
	ALEX BERTHELOT Jr.	Representative of Community at Large
	BLAIR BOILARD	Representative of Community at Large
	FERN HOULE	Representative of Huron Lodge
	NORMAN MANN	Representative of City of Elliot Lake
	CANDACE MARTIN	Representative of City of Elliot Lake

REGRETS

PETER GREEN	Representative of the Chamber of Commerce
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VACANCIES:

Representatives of Tenants (2)

OFFICERS:

RHONA GUERTIN	General Manager
DOUGLAS KEARNS	Corporate Secretary

GUESTS:

MARIELLE BROWN	Marketing Manager/Stone Ridge/Hampton
CAROLE AMOND	Executive Assistant

ELLIOT LAKE RETIREMENT LIVING MEETING

1. CALL TO ORDER: 3:00 Mr. Contant, Chair

2. APPROVAL OF AGENDA

After discussion, it was resolved:

17-04-657 *"That the agenda be approved as presented."*

Moved by Ms. Binkle
Seconded by Mr. Houle

Carried.

3. MINUTES OF MEETING OF SEPTEMBER 27, 2017

The Board reviewed the Minutes of the meeting of September 27, 2017, after discussion, it was resolved:

17-04-658 *“That the Minutes of the meeting of September 27, 2017 be approved as presented.”*

Moved by Mr. Mann
Seconded by Mr. Ucci

Carried.

4. GENERAL MANAGER’S REPORT

Ms. Guertin reviewed with the Board her written report prepared for the meeting and the financial predictions for the end of the year. Long term cash flow and mortgage obligations were also discussed. There was a discussion about the ELRL Community Grant Program which had been in place some years ago. This was to be further discussed at the Business Planning meeting.

The Board reviewed items from the Strategic Planning Session. It was resolved that:

17-04-659 *“1. The Mission Statement shall be revised to remove the words ‘in the country’ and 2. Goal three of the Corporate Goals of the corporation is amended to read ‘to achieve growth through the acquisition and development of additional living units’”*

Moved by Mr. Mann
Seconded by Mr. Farkouh

Carried.

The suggestions with respect to changes to the Management philosophy will be reviewed first by the Executive Committee.

The General Manager asked for direction with respect to the estimates for the elevator rehabilitation, which had just been received. After full discussion, it was resolved that:

17-04-660 *"The Board approves that the management team enter into a five year contract with the elevator provider and maintenance company it chooses in advance of the Business Plan meeting in 2018."*

Moved by Mr. Houle
Seconded by Mr. Ucci

Carried.

After further full discussion it was resolved that:

17-04-661 *"The Report of the General Manager be accepted as presented."*

Moved by Ms. Binkle
Seconded by Mr. Houle

Carried.

After a brief break, the meeting reconvened with Ms. Brown reviewing the final numbers for the golf course. After full discussion, it was resolved:

17-04-662 *"That the Report on Stone Ridge be accepted as presented."*

Moved by Mr. Berthelot
Seconded by Mr. Ucci

The Board then reviewed the financial statements to November 30, 2017 and after full discussion, it was resolved:

17-04-663 *"That the financial statements for the corporation to November 30, 2017 be accepted as presented."*

Moved by Mr. Boilard
Seconded by Mr. Mann

Carried

5. BOARD VACANCIES

The Board determined that an advertisement would be placed for the two tenant board vacancies, with the Executive Committee to review the candidates and report to the Board at the next meeting.

6. ADJOURNMENT

By unanimous consent, this meeting was adjourned at 5:10 p.m.



Gilbert Contant, Chair

NORDEV GROUP

Hampton Inn
Wednesday, December 13, 2017 at 5:10 p.m.

PRESENT: GILBERT CONTANT Chair
LOUIE UCCI Vice Chair
GEORGE FARKOUH
ALEX BERTHELOT, Jr.
KITTY BINKLE
BLAIR BOILARD
FERN HOULE
NORMAN MANN
CANDACE MARTIN

REGRETS PETER GREEN

1. **CALL TO ORDER** by Chair, at 5:10 p.m.

2. **APPROVAL OF AGENDA**

After discussion, it was resolved:

17-04-664 *"That the agenda be approved as presented."*

Moved by Mr. Mann
Seconded by Mr. Boilard

Carried.

3. **MINUTES OF MEETING OF SEPTEMBER 27, 2017**

The Board reviewed the Minutes of the meeting of September 27, 2017, after discussion, it was resolved:

17-04-665 *"That the Minutes of the meeting of September 27, 2017 be approved as presented."*

Moved by Mr. Houle
Seconded by Mr. Ucci

Carried.

4. GENERAL MANAGER'S REPORT

Ms. Guertin and Ms. Brown updated the Board on the financial position and other developments at the hotel. After full discussion, it was resolved:

17-04-666 *"That the Report of the General Manager be accepted as presented."*

Moved by Mr. Berthelot
Seconded by Ms. Binkle

Carried.

The Board also reviewed the financial statements for the corporation to November 30, 2017 and after full discussion, it was resolved:

17-04-667 *"That the financial statements for the corporation to November 30, 2017 be accepted as presented."*

Moved by Mr. Ucci
Seconded by Mr. Mann

Carried.

5. ADJOURNMENT

By unanimous consent, the meeting was adjourned at 5:30 p.m.



Gilbert Contant, Chair