

**ELLIOT LAKE RETIREMENT LIVING  
NORDEV GROUP**

Hampton Inn  
Wednesday, September 27, at 3:00 p.m.

<b>PRESENT:</b>	GIL CONTANT	Chair, Representative of Community at Large
	LOUIE UCCI	Vice Chair, Representative of Community at Large
	KITTY BINKLE	Representative of Tenants
	GEORGE FARKOUH	Representative of St. Joseph's Hospital
	ALEX BERTHELOT Jr.	Representative of Community at Large
	BLAIR BOILARD	Representative of Community at Large
	PETER GREEN	Representative of Chamber of Commerce
	FERN HOULE	Representative of Huron Lodge
	CANDACE MARTIN	Representative of City of Elliot Lake

**REGRETS**

NORMAN MANN	Representative of City of Elliot Lake
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<b>VACANCIES:</b>	Representatives of Tenants (2)
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<b>OFFICERS:</b>	RHONA GUERTIN	General Manager
	DOUGLAS KEARNS	Corporate Secretary

<b>GUESTS:</b>	MARIELLE BROWN	Marketing Manager/Stone Ridge/Hampton
	CAROLE AMOND	Executive Assistant

**ELLIOT LAKE RETIREMENT LIVING MEETING**

1. **CALL TO ORDER:** 3:00 Mr. Contant, Chair

2. **APPROVAL OF AGENDA**

After discussion, it was resolved

17-03-649 *"That the agenda be approved as amended to change the order of items 4 and 5."*

Moved by Mr. Ucci  
Seconded by Mr. Berthelot

Carried.

### **3. MINUTES OF MEETING OF MAY 23, 2017**

The Board reviewed the Minutes of the meeting of May 23, 2017, after discussion, it was resolved:

17-03-650 *“That the Minutes of the meeting of May 23, 2017 be approved as presented.”*

Moved by Ms. Binkle  
Seconded by Mr. Houle

Carried.

### **4. 2018 RENTAL INCREASE**

The Board discussed the allowable increase for 2018 of 1.8 % as mandated by the Ontario Government. After full discussion, it was resolved:

17-03-651 *“That the Corporation apply the full allowable increase of 1.8 percent for rental rates commencing on January 1, 2018.”*

Moved by Mr. Berthelot  
Seconded by Mr. Houle

Carried.

### **5. GENERAL MANAGER'S REPORT**

Ms. Guertin reviewed with the Board her written report prepared for the meeting. The numbers for the difference between move ins and move outs was very encouraging, and the staff had been working very hard to keep up with the volume. She highlighted that operating costs were \$140,000 above plan and that an additional \$200,000 would need to be applied to various capital projects, including the cost of elevator maintenance. She indicated that she was pleased with the progress made with respect to the implementation of the new software program. She alerted the Board that she had heard from the Ontario Government who advised that regulation would soon be amended to require ERLR to comply with the Freedom of Information and Protection of Privacy Act. It was uncertain how much a burden that would be placing on the Corporation's resources. She was hoping for a July 2018 commencement date.

After full discussion it was resolved that:

17-03-652 *"That the Budget for the Corporation be amended to reflect an additional \$140,000 in operating expenses and \$200,000 for capital expense, and that the General Manager's Report be accepted as presented."*

Moved by Ms. Binkle  
Seconded by Mr. Houle

Carried.

The ELRL meeting concluded with Ms. Brown reviewing the numbers to date for Stone Ridge and the contribution expected from the City. After full discussion, it was resolved:

17-03-653 *"That the Report on Stone Ridge be accepted as presented."*

Moved by Mr. Green  
Seconded by Mr. Houle

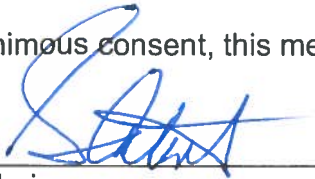
Carried.

**6. MR. KENNEALY'S RETIREMENT PARTY and STRATEGIC PLANNING**

Ms. Guertin confirmed the details of the party for Mr. Kennealy. The Chair and Board also discussed a strategic planning session which was set for November 8, 2017 with full particulars to follow.

**7. ADJOURNMENT**

By unanimous consent, this meeting was adjourned at 5:40 p.m.



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Gil Contant, Chair

## NORDEV GROUP

Hampton Inn  
Wednesday, September 27, 2017 at 5:40 p.m.

**PRESENT:** GIL CONTANT Chair  
LOUIE UCCI Vice Chair  
GEORGE FARKOUH  
ALEX BERTHELOT, Jr.  
KITTY BINKLE  
BLAIR BOILARD  
FERN HOULE  
CANDACE MARTIN  
PETER GREEN

**REGRETS** NORMAN MANN

1. **CALL TO ORDER** by Chair, at 5:40 p.m.

2. **APPROVAL OF AGENDA**

After discussion, it was resolved

17-03-654 *"That the agenda be approved as presented."*

Moved by Mr. Berthelot  
Seconded by Mr. Farkouh

Carried.

3. **MINUTES OF MEETING OF MAY 23, 2017**

The Board reviewed the Minutes of the meeting of May 23, 2017, after discussion, it was resolved:

17-0-655 *"That the Minutes of the meeting of May 23, 2017 be approved as presented."*

Moved by Mr. Ucci  
Seconded by Mr. Green

Carried.

**4. GENERAL MANAGER'S REPORT**

Ms. Guertin and Ms. Brown updated the Board on the financial position and other developments at the hotel. After full discussion, it was resolved:

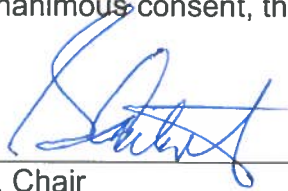
17-03-656 *"That the Report of the General Manager be accepted as presented."*

Moved by Mr. Farkouh  
Seconded by Mr. Ucci

Carried.

**5. ADJOURNMENT**

By unanimous consent, the meeting was adjourned at 6:00 p.m.



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Gil Contant, Chair